

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, August 8, 2022

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, August 8, 2022 with the following members present: President, Adrian Stephens; Vice President, Noe Esparza; Secretary, Norma Hernandez; Trustees: Wanda Heath Johnson, Ramon Garza, Linda Clark Sherrard and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Herbert Alexander Sanchez was absent.

PUBLIC HEARING: At 5:57 p.m., Mrs. Stephens called the Public Hearing to order and introduced Mrs. Holli Malloy, Assistant Superintendent for Curriculum & Instruction & Professional Development, provided the Annual Performance Report of the District's Optional Flexible School Day Program (OFSDP) for the 2021-2022 school year. She reviewed the purpose of the program and the application for the 2022-2023 school year. This is a Texas Education Agency requirement.

The Public Hearing was adjourned at 5:59 p.m.

REGULAR MEETING: At 6:00 p.m., Mrs. Stephens called the meeting to order. Linda Sherrard opened the meeting with a prayer, North Shore Senior High School Airforce JROTC presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

A. Public Comment for Posted Agenda Items

There were no public comments for posted agenda items.

B. Public Comment for Non-Agenda Items

There were no public comments for non-agenda items.

RECOGNITION: Dr. Moore and Adrian Stephens recognized the following:

A. Parent Volunteer:

1. Galena Park ISD will recognize the Brown, Guzman, Jimenez, and Ronsonette families for being outstanding volunteers.

B. Special:

1. Dr. John C. Moore, Jr., Superintendent of Schools, will recognize the new Board officers for the 2022-2023 school year.

C. Employee:

1. Administrator Recognition:

Lemond Mitchell, Principal, Williamson Elementary School

2. Galena Park ISD will recognize the Business Services Department for earning The Certificate of Excellence in Financial Reporting from the Association of School Business Officials (ASBO) International for the fiscal year ended 2021.

BOARD COMMENTS: Adrian Stephens, stated that she knows that there has been a lot of planning over the summer and that she's excited for the upcoming school year. As a board she stated that they support you, they are praying for you, and they care about you. Have a blessed and exciting school year.

REPORTS: Mrs. Stephens introduced Harold "Sonny" Fletcher III, Senior Director for Facility Planning and Construction, who provided a 2016 Bond Program construction update. Mrs. Stephens thanked Mr. Fletcher.

Mrs. Stephens introduced Jerid Link, Executive Director for Human Resource Services – Compliance & Hearing, who presented the Texas Association of School Board Localized Policy Manual Update 119, as presented for the Board of Trustees review and adoption at first and final reading.

NEW BUSINESS – ACTION:

Mrs. Stephens asked the Board if there was a motion to approve naming Norma Hernandez as delegate and Linda Clark Sherrard as alternate to the 2022 TASB Delegate Assembly to be held on September 24, 2022.

A motion was made by Noe Esparza and seconded by Wanda Johnson to approve naming Norma Hernandez as delegate and Linda Clark Sherrard as alternate to the 2022 TASB Delegate Assembly as presented. The motion passed with a vote of 6-0-0.

Mrs. Stephens asked the Board if there was a motion to approve the renewal for the period of September 1, 2022, through August 31, 2023, for General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance provided by Texas Political Subdivisions Joint Self Insurance Fraud through an Inter-local Agreement.

A motion was made by Norma Hernandez and seconded by Noe Esparza to approve the renewal for the period of September 1, 2022, through August 31, 2023, for General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance as presented. The motion passed with a vote of 5-0-1.

Mrs. Stephens asked the Board if there was a motion to approve additions, revisions or deletions to district policies as recommended by TASB Localized Policy Manual Update 119 at first and final reading.

A motion was made by Ramon Garza and seconded by Norma Hernandez to approve addition, revisions or deletions to district policies as recommended by TASB Localized Policy Manual Update 119, as presented. The motion passed with a vote of 6-0-0.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mrs. Stephens stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Stephens asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

1. Consider approval of the minutes for the Workshop and Regular Meeting held on June 13.
2. Consider approval of the Galena Park ISD list of appraisers for the 2022-2023 school year.
3. Consider approval of the list of middle and high school Advanced Courses as presented.
4. Consider approval of the 2022-2023 Optional Flexible School Day Program (OFSDP) Application.
5. Consider approval of the Student Code of Conduct for the 2022-2023 school year.
6. Consider approval of the District Improvement Plan and Campus Improvement Plans for the 2022-2023 school year.

A motion was made by Wanda Johnson and seconded by Noe Esparza to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mrs. Stephens asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider approval of the Competitive Sealed Proposal method of project delivery/contract award, which will provide the best value to the District, for the Adaptive Playground project.
2. Consider approval of a Partial Termination and Release of Easement to SLF1 Uvalde, LLC, and authorize the Board President to execute the easement.
3. Consider approval of the Competitive Sealed Proposal method of project delivery/contract award, which will provide the best value to the District, for the North Shore Senior High 10th Grade Campus Glass Replacement project.
4. Consider approval of the selection of Pfluger Architects, Inc. as the architectural firm for the Adaptive Playground, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm, or alternate(s) if negotiations should fail.
5. Consider approval of negative Change Order #001 in the amount of \$11,262.99, and authorize final payment to Jamail & Smith Construction, LP, for renovations at Cunningham Middle School (Project 900-2021) with a final construction cost of \$61,541.25.

A motion was made by Ramon Garza and seconded by Norma Hernandez to approve the Construction Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mrs. Stephens asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider purchase approval to sign the Shared Service Arrangement with Tri-County East Regional Day School Program for the Deaf, for a period of one year beginning August 9, 2022, through July 31, 2023. Contract for services is procured via Goose Creek Consolidated Independent School District pursuant to the interlocal shared services agreement for the

administration of the RFP#19-017 at an estimated expenditure of \$350,000. The annual expenditure may increase based on the utilization of contracted services.

2. Consider approval of the amendment to the Nita Lowery Cycle 11, Year 1 CCLC/ACE written agreement with Harris County Department of Education in which they awarded an additional \$19,900 to cover the 2021-2022 payroll expenses incurred during the 2021-2022 school year at Cobb 6th Grade Campus and Havard Elementary School.
3. Consider approval of the written agreement with Harris County Department of Education in which they will allocate \$80,000 to Galena Park ISD for two Cycle 11 Year 2 CCLC/ACE programs per year for the 2022-2023 school year.
4. Consider approval of the written agreement with Harris County Department of Education in which they will allocate \$403,500 to Galena Park ISD for three programs from July 1, 2022, through July 31, 2023, upon award of the grant and we will pay HCDE \$5,000 from each campus grant for the evaluation component.
5. Consider approval of the purchase of an annual software license for e-hallpass for the term of September 1, 2022, through September 1, 2023, from Bluum USA, Inc via BuyBoard #644-21 at an estimated amount of \$60,000.
6. Consider approval of the purchase of network cabling and installation services for the term August 9, 2022, through August 31, 2023, from Commline Cabling LLC via RFP 22-008 at an estimated amount of \$150,000.
7. Consider approval for the renewal of RFP 21-006 Custodial Supplies for the period of September 1, 2022, through August 31, 2023, at an estimated expense of \$500,000 to vendors listed below:
 - Butler Business Products, LLC
 - Buckeye Cleaning Center-Houston
 - Ferguson Facilities Supply
 - Gulf Coast Paper Co., Inc.
 - Liberty Office Products or Gorilla Office Supplies
 - MSC Industrial Supply Co
 - Pyramid School Products
 - Quill LLC
 - Ridley's Vacuum & Janitorial Supply
 - School Specialty, LLC
 - Zhou Medical Solutions, LLC
8. Consider approval of the purchase of textbooks for the students in the dual credit scholarship program from Barnes & Noble College Booksellers, LLC for the period of September 1, 2022, through August 31, 2023, via Central Texas Purchasing Alliance using Clear Creek ISD RFP# 2021.601 Instructional Materials and Teaching Supplies at an estimated total amount of \$255,000.
9. Consider approval for the payment of the tuition for the students in the dual credit scholarship program for the 2022-2023 school year to San Jacinto Community College District at an estimated amount of \$600,000.
10. Consider approval of the purchase of Fisher Science Education instructional materials for the period of August 11, 2022, through July 1, 2023, from Fisher Science Education via Buyboard Contract #653-21, at an estimated cost of \$220,000.
11. Consider approval of the purchase of Connect to Literacy through Summit K12 for the term of August 11, 2022, through May 31, 2023, from Summit K12 via Buy Board Choice Partners 21016KN, at an estimated amount of \$170,000.
12. Consider approval of the purchase of STEMscopes science curriculum resources for the period of August 11, 2022, through August 10, 2023, from Accelerated Learning via Choice Partners 19/038KC-01 at an estimated cost of \$55,000.
13. Consider approval of the award of RFP 22-012 Armored Courier Services with Loomis US and delegate authority to the Superintendent, or designee, to negotiate and execute a final contract for the period of August 9, 2022, through July 31, 2025, for an estimated annual expenditure of \$125,000.
14. Consider approval for the renewal of RFP 19-005R Beverage Vending Services for the period of September 1, 2022, through August 31, 2023, from Keurig Dr. Pepper, at an estimated annual expenditure of \$75,000.
15. Consider approval of the proposed Budget Amendments for the months of June and July 2022.
16. Consider approval for the renewal of RFP 21-005 Warehouse Services for the period of September 1, 2022, through August 31, 2023, at an estimated expenditure of \$500,000 with multiple vendors listed below:
 - ACCO Brands USA LLC
 - Graphics Unlimited, Inc.
 - Gulf Coast Paper Co., Inc.
 - Liberty Office Products or Gorilla Office Supplies
 - MSC Industrial Supply Co
 - Nasco Education LLC
 - Nashville EMS Supply

Pyramid School Products
Quill LLC
Ridley's Vacuum & Janitorial Supply
School Health Corporation
School Specialty, LLC
Texas Art Supply Company
The Tree House, Inc
Unipak Corp.
Zhou Medical Solutions, LLC

17. Consider approval of the award for RFP-MA 22-014 General Purchases to recommended vendors and delegate authority to the Superintendent, or designee, to negotiate and execute contracts with qualifying vendors on a continuous basis through July 14, 2025, at an estimated annual expenditure of \$500,000.

1st Choice Restaurant Equipment & Supply LLC

2 Broke Cajuns Smoke House BBQ LLC

Abecedarian ABC, LLC

ACCO Brands USA LLC

Al's Formal Wear

American Challenge

Apperson, Inc.

Game One

B.E. Publishing

Campus Supply

Ballard & Tighe, Publishers

BARNES & NOBLE BOOKSELLERS, INC.

Blooket LLC

Bonfire Wings

BSN Sports LLC

Cady Studios LLC

Century Resources

RANDY'S DRIVESHAFT SERVICE

Children's Plus, Inc.

Coast To Coast Computer Products, Inc.

Capstone, Capstone Classroom

Crumbcakes Coffee House LLP

Dan's Seafood & Wings

Deanan Gourmet Popcorn

Delaney Educational Enterprises, Inc.

Delegard Tool of Texas, Inc.

Diadem Sports LLC

EAI EDUCATION

Empowering Writers, LLC

Escue & Associates

Extreme Vinyl Supply Inc.

Follett Content Solutions, LLC

Fred J. Miller, Inc.

Frog Street Press, LLC

Fort Worth Running Company

Gateway Printing & Office Supply, Inc.

GBCSTORIES.COM LLC

getpoms.com

Geyer Instructional Products

Graphics Unlimited, Inc.

Groggy Dog

Herff Jones

The Honey Baked Ham Company, LLC
 J.R., Inc.
 Junior Library Guild
 Keystone Books and Media, Inc.
 LD Products, Inc.
 Leapin' Leotards Ltd.
 Ines M Sapp
 Lectorum Publications, Inc
 M&A Technology, Inc.
 Meteor Education, LLC
 Middleton Supermarket
 Nasco Education LLC
 NORTH SHORE STEEL
 North Star Editions, Inc.
 Pacific Learning, Inc
 Peter Piper Pizza
 Rainbow Books, Inc.
 Rosen Classroom OR Rosen Digital OR Powerkids Press OR Jackdaw Publications
 Speed Stacks, Inc
 Stark Bros Beef Shop
 Steve Weiss Music Inc.
 Summit Sportswear Inc.
 Super Duper Publications
 TACOLAND MANAGEMENT LLC
 US Games
 Wallisville Dry Clean Super Center
 West Music Company, Inc.
 Wolf's Hamburgers

18. Consider approval of the renewal of the Master Service Agreement for Software Support and Maintenance Agreement for the term of September 1, 2022, through August 31, 2023, from Frontline Education via the Cooperative Region 19 Contract #17-7247 at an estimated annual expenditure of \$750,000.
19. Consider adopting the resolution designating Dr. Sonya Haidusek-Niazy, Chief Financial Officer & Deputy Superintendent for Operational Support, Ida Schultze, Executive Director for Treasury and Finance, Amicha Williams, Executive Director for Business Support Services, and Patricia Galvan, Executive Director for Treasury Services as Investment Officers.
20. Consider approval of the resolution committing 100% of Campus Activity Fund balance at August 31st fiscal year end as a portion of the Special Revenue Fund balance as presented.
21. Consider adopting the resolution authorizing Amicha Williams, Executive Director for Business Support Services, and Patricia Galvan, Executive Director for Treasury Services, to execute financial transactions with TexPool.
22. Consider adopting the resolution authorizing Patricia Galvan, Executive Director for Treasury Management, to execute financial transactions with First Public (Lone Star Investment Pool).
23. Consider approval of the Extra Duty and Substitute Pay Rates for the 2022-2023 school year. These rates will be included in the 2022-2023 Compensation Plan.

A motion was made by Linda Sherrard and seconded by Ramon Garza to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

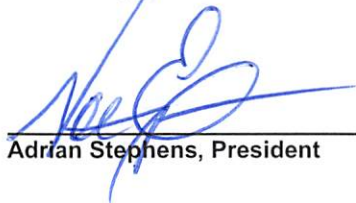
INFORMATION: The following documents were presented for information:

A. Sonya Haidusek-Niazy, Chief Financial Officer/Deputy Superintendent for Operational Support, presented:

1. Donation Report for June 2022
2. Certification of Tax Collection Rate
3. Federal grants received for the period September 1, 2021 through August 31, 2022
4. Quarterly Investment Report for the Period of March 1, 2022 through May 31, 2022
5. Comparative Tax Collection Report for the period of September 1 through May 31 for fiscal years 2020-2021 and 2021-2022

6. Comparative Tax Collection Report for the period of September 1 through June 30 for fiscal years 2020-2021 and 2021-2022
7. Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2022-2023
8. 2016 Bond Program Financial Report as of June 30, 2022
- B. **Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:**
 1. Early Head Start Policy Council Meeting Minutes from May 2022
 2. Early Head Start Update and Fund 205 Expenditure Report Summary from May 2022
 3. Early Head Start Policy Council Meeting Minutes from June 2022
 4. Early Head Start Update and Fund 205 Expenditure Report Summary from June 2022

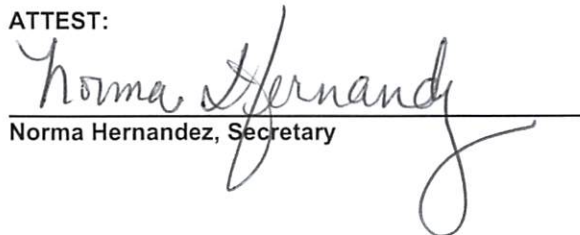
There being no other business before the Board at this time, the meeting was adjourned at 6:28 p.m.



Adrian Stephens, President

Noe Espinoza, Board Vice President
Signed in the absence of Adrian Stephens,
Board President

ATTEST:



Norma Hernandez, Secretary